



2020 ACFAS SCIENTIFIC CONFERENCE

HENRY B. GONZALEZ CONVENTION CENTER | SAN ANTONIO, TEXAS
WEDNESDAY, FEBRUARY 19 - SATURDAY, FEBRUARY 22, 2020

ACFAS Onsite Poster Presentation Guidelines

- **Registration for the Conference**—**At least one of the poster authors must register for and attend the Conference**; there is **NOT** a discounted registration fee for poster authors / presenters.
- **Poster pick up** will be located at the registration desk on **Tuesday, February 18, 2020** from **1:00 - 6:00 pm** and on **Wednesday, February 19, 2020** from **7:00 - 9:30 am**.
(Only pertains to those who used the poster printing service – Call4Posters™)
- **Poster Exhibits** will be located in the ACFAS exhibit hall at the Henry B. Gonzalez Convention Center.
 - **Poster set up** will be on **Tuesday, February 18, 2020** from **3:00 - 6:00 pm** or **Wednesday, February 19, 2020** from **7:00 – 10:00 am**.
 - Posters must be up by **10:00 am on Wednesday, February 19, 2020** or they will not be included in the judging.
 - Display your poster on the **assigned poster board**; failure to do so will result in your poster being eliminated from the competition.
 - **Important Note:** The ACFAS is not responsible for any lost or damaged posters that are displayed in the Annual Scientific Conference exhibit hall.
- **Poster Grand Rounds - One author per poster is invited to be present at their poster on Wednesday, February 19, 2020 and Thursday, February 20, 2020** from 1:00 – 2:00 pm to answer questions about their research.
- **Plan to attend the ACFAS Honors and Awards Ceremony** (12:00 Noon–1:00 pm on **Thursday, February 20, 2020**) where competition winners will be announced, and awards will be presented. **The ACFAS requires that at least one of the authors be present to accept the award** (or the financial award will be forfeited).
- **Posters must be taken down by 2:00 pm on Friday, February 21, 2020.** **Important Note:** The ACFAS cannot be responsible for posters that are left in the exhibit area after 2:00 pm on Friday. The poster area will be dismantled Friday afternoon and materials not picked up by poster exhibitors will be removed and may be discarded.